



2009

Hamilton Music Awards and Hamilton Music Industry Awards

Nomination Submission Procedures

Posted: June 17, 2009

Please Read Carefully

*****Revised Categories and Deadlines for 2009*****

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HAMILTON MUSIC AWARDS NOMINATION SUBMISSION PROCEDURES

1) Nomination and Voting Process:

The Hamilton Music Awards are open for nomination submissions beginning June 17, 2009 until September 18, 2009. Submissions must be complete and meet eligibility requirements. Submissions are screened by a screening committee of music industry experts who determine a final list of a maximum of five nominees per category. The screening committee reserves the right to include more than 5 nominations per category at their sole discretion. The screening committee also reserves the right to re-categorize any submission and to submit nominations. The final nominees are then judged by a panel of judges. Ballots are then collected and tabulated and winners are announced on Sunday December 6, 2009 at the McIntyre Theatre.

Exceptions to this are:

- Peoples Choice Categories – Nominees and winners will be determined by an online voting process.
- ArcelorMittal Dofasco Lifetime Achievement Award – A winner will be determined by an industry panel of judges.

2) Requirements and Guidelines:

i) Residency Requirements:

The Nominee must have been born in Hamilton, Ontario or in one of the eligible surrounding communities*.

OR

The Nominee must have lived in Hamilton, Ontario or in one of the eligible surrounding communities* for a period of at least two consecutive years in his/her lifetime.

OR

The Nominee must have lived in Hamilton, Ontario or in one of the eligible surrounding communities* for a period of at least six consecutive months within the past five years.

For bands/groups, at least 50% of members must comply with the above Residency Requirements. Proof of the above requirements may be required.

*Eligible surrounding communities include but are not limited to: Burlington, Waterdown, Flamborough, Dundas, Ancaster, Smithville, Alberton, Glanbrook, Caledonia, Hagersville, Cayuga, Brantford, Binbrook, Stoney Creek, Six Nations Reserve, Dunnville, Port Dover, Simcoe, Grimsby and Beamsville.

ii) Release Requirements:

The nominee must have released a Recording (CD, Cassette, LP) to radio or retail or online or through a record release party between July 1, 2007 and August 31, 2009. A Recording means that the album is either a minimum of 12 minutes or contains at least 3 songs. At least 50% of the tracks on the recording must be previously unreleased cuts (a cut is defined as material previously released to radio or retail or online or at a record release party). Proof of release date may be required, which can include press releases, reviews, receipts, or proof of delivery to retail. All recordings must fulfill all legal requirements – meaning that the songwriters have been properly credited and mechanicals have been paid or waived.

iii) Fees and Deadlines:

A submission fee of \$20(incl. GST) per nomination submission must accompany all submissions. Multiple nomination submissions require a payment for each submission. All nomination submissions must be received at John F. Mckean Chartered Accountants Office or Fiddlers Green Postal Outlet (by mail only) in Ancaster no later than Friday September 18, 2009 at 4PM. Late or incomplete submissions will not be accepted. All fees are non-refundable.

v) Multiple Submissions of One Recording

A single recording can be submitted for different categories, with the exception that any recording may only be submitted for one genre category (i.e. Blues, Alt Country, Rock). The genre categories include categories 6 through 25.

vi) Nomination Submission in Successive Years

Because the eligibility period is longer than one year, a recording may be eligible for two consecutive years. No recording will be selected as a nominee in the same category two years in a row. A recording cannot be submitted in one genre category one year and in a different genre category the next.

vii) Postponement of Category

If there are no submissions for a particular category or the screening committee deems the submissions unfit for nomination, the screening committee reserves the right to skip the category for the year. In the event that the category is skipped, submissions can be resubmitted for the following year.

viii) Judge Selection Process

Each Award category will be judged by a panel of judges. The judges will be chosen for their demonstrated knowledge and expertise in their fields and for their impartiality.

ix) Required Forms and Materials

All submissions must be accompanied by a submission form and materials as outlined on the submission form. A control form must accompany each batch of submissions.

x) Self Nominations

Individuals or groups are encouraged to make nomination submissions on behalf of themselves.

xi) Award Categories

1. Female Artist of the Year
2. Male Artist of the Year
3. Local Group of the Year by the Peoples Choice
4. Record of the Year
5. New Artist/Group of the Year
6. Jazz Recording of the Year
7. Roots Recording of the Year
8. Alternative/Indie Rock Recording of the Year
9. Folk/Traditional Recording of the Year
10. Rock Recording of the Year
11. Loud/Metal Recording of the Year
12. Emo/Screamo Recording of the Year
13. Punk Recording of the Year
14. Blues Recording of the Year
15. Children's Recording of the Year
16. Classical Recording of the Year
17. Alt/Country Recording of the Year
18. New Country Recording of the Year
19. Rap/Hip Hop Recording of the Year
20. Rap Rock/Rapcore Recording of the Year
21. Dance Recording of the Year
22. Electronic Recording of the Year
23. R&B/Soul Recording of the Year
24. Religious Recording of the Year
25. Ethnic Recording of the Year
26. Instrumental Recording of the Year
27. Classical Composition of the Year
28. Songwriter of the Year
29. Female Vocalist of the Year
30. Male Vocalist of the Year
31. Piano/Keyboard Player of the Year
32. Special Instrumentalist of the Year
33. Guitarist of the Year
34. Drummer of the Year
35. Bassist of the Year
36. Dofasco Lifetime Achievement Award
37. Canadian Recording of the Year by Peoples Choice (Sales over 10,000 units)

HAMILTON MUSIC INDUSTRY AWARDS PROCEDURES

1) Nomination and Voting Process

The Hamilton Music Industry Awards are open for nomination submissions beginning June 17, 2009 until September 18, 2009. Submissions must be complete and meet eligibility requirements. Submissions are screened by a screening committee of music industry experts who determine a final list of a maximum of five nominees per category. The screening committee reserves the right to re-categorize any submission. The final nominees are then judged by a panel of judges. Ballots are then collected and tabulated and winners are announced on Saturday November 15, 2009 at the McIntyre Theatre.

Exceptions to this are:

- ArcelorMittal Dofasco Music Business Achievement Award – A winner will be determined by an industry panel of judges.
- Musical Event of the Year by Peoples Choice – Nominees and winners will be determined by an online voting process.

2) Procedures and Guidelines

i) Residency Requirements:

The Nominee must have been born in Hamilton, Ontario or in one of the eligible surrounding communities*.

OR

The Nominee must have lived in Hamilton, Ontario or in one of the eligible surrounding communities* for a period of at least two consecutive years in his/her lifetime.

OR

The Nominee must have lived in Hamilton, Ontario or in one of the eligible surrounding communities* for a period of at least six consecutive months within the past five years.

OR

The Nominee must have been conducting business in Hamilton, Ontario or in one of the eligible surrounding communities* since June 1, 2009. This includes providing rentals or services or sales in these regions.

*Eligible surrounding communities include but are not limited to: Burlington, Waterdown, Flamborough, Dundas, Ancaster, Smithville, Alberton, Glanbrook, Caledonia, Hagersville, Cayuga, Brantford, Binbrook, Stoney Creek, Six Nations Reserve, Dunnville, Port Dover, Simcoe, Grimsby and Beamsville.

ii) Fees and Deadlines:

A submission fee of \$20(incl. GST) per nomination submission must accompany all submissions. Multiple nomination submissions require a payment for each submission. All nomination submissions must be received at Fiddlers Green Postal Outlet (by mail only – see nomination form) or John F. Mckeon Chartered Accountants Office (see nomination form) no later than Friday September 18, 2009 at 4PM. Late or incomplete submissions will not be accepted. All fees are non-refundable.

iii) Postponement of Category

If there are no submissions for a particular category or the screening committee deems the submissions unfit for nomination, the screening committee reserves the right to skip the category for the year. In the event that the category is skipped, submissions can be resubmitted for the following year.

iv) Judge Selection Process

Each Award category will be judged by a panel of judges. The judges will be chosen for their demonstrated knowledge and expertise in their fields and for their impartiality.

v) Required Forms and Materials

All submissions must be accompanied by a submission form and materials as outlined on the submission form. Additional materials such as photos relating to the business/service are optional. A control form must accompany each batch of submissions. Additional mandatory requirements for some categories are as follows:

5. Engineer of the Year**a) Release Requirements:**

The nominee must have engineered a Recording (CD, Cassette, LP) that was released to radio or retail or online or through a record release party between July 1, 2007 and August 31, 2009. A Recording means that the album is either a minimum of 12 minutes or contains at least 3 songs. At least 50% of the tracks on the recording must be previously unreleased cuts (a cut is defined as material previously released to radio or retail or online or at a record release party). Proof of release date may be required, which can include press releases, reviews, receipts, or proof of delivery to retail. All recordings must fulfill all legal requirements – meaning that the songwriters have been properly credited and mechanicals have been paid or waived.

b) Nomination Submission in Successive Years

Because the eligibility period is longer than one year, an engineer may be eligible using the same recording for two consecutive years. No engineer will be selected as a nominee using the same recording two years in a row.

c) Two copies of eligible recordings must be submitted.

6. Producer of the Year

a) Release Requirements:

The nominee must have produced a Recording (CD, Cassette, LP) that was released to radio or retail or online or through a record release party between July 1, 2007 and August 31, 2009. A Recording means that the album is either a minimum of 12 minutes or contains at least 3 songs. At least 50% of the tracks on the recording must be previously unreleased cuts (a cut is defined as material previously released to radio or retail or online or at a record release party). Proof of release date may be required, which can include press releases, reviews, receipts, or proof of delivery to retail. All recordings must fulfill all legal requirements – meaning that the songwriters have been properly credited and mechanicals have been paid or waived.

b) Nomination Submission in Successive Years

Because the eligibility period is longer than one year, a producer may be eligible using the same recording for two consecutive years. No producer will be selected as a nominee using the same recording two years in a row.

c) Two copies of eligible recordings must be submitted.

8. Website/Online Publication of the Year

Nomination Submissions must include a website address to be considered for its design. Web designers cannot be eligible for a nomination more than once using the same version of a website.

9. Video of the Year & 10. Long Form Video of the Year

a) Release Requirements:

The nominee must have produced a video(s) that was released to television, retail or online or through a video release party between July 1, 2007 and August 31, 2009. A video and long form video must include at least one full song. Proof of release date may be required, which can include press releases, reviews or receipts.

b) Nomination Submission in Successive Years

Because the eligibility period is longer than one year, a video producer may be eligible using the same recording for two consecutive years. No producer will be selected as a nominee using the same video two years in a row.

c) Two copies of the eligible video must be submitted.

11. Best Album Artwork

Nomination submissions must include one copy of the finished product.

25. Poster Artist of the Year

Nomination submissions must include at least one copy of poster art.

vi) Multiple Nominations

One person or organization may be nominated in multiple categories but each category submission must be submitted separately.

vii) Self Nominations

Individuals or groups are encouraged to make nomination submissions on behalf of themselves.

viii) Award Categories

1. Music Teacher of the Year (primary, secondary or post-secondary)
2. Music Teacher of the Year (independent)
3. Artist Manager of the Year
4. Instrument Retailer of the Year
5. Engineer of the Year
6. Producer of the Year
7. Recording Studio of the Year
8. Website/Online Publication of the Year
9. Video of the Year – Under 15 Minutes
10. Long Form Video of the Year – Over 15 Minutes
11. Best Album Artwork
12. CD Duplication Company of the Year
13. Record Label of the Year
14. Publisher of the Year
15. Distributor of the Year
16. Music Retailer of the Year
17. Music Director (Radio) of the Year
18. Publicist of the Year
19. Dofasco Music Business Lifetime Award
20. Radio Show of the Year
- 21. TV Show/Webcast of the Year***
22. Media Person of the Year
23. Radio Station of the Year
24. Print Publication of the Year
- 25. Poster Artist of the Year***
26. Major Concert Venue of the Year
27. Live Club of the Year
28. Musical Event of the Year by the Peoples Choice
29. Theatre of the Year
30. Promoter of the Year
31. Talent Buyer of the Year
32. Booking Agent of the Year
33. Road Manager of the Year
34. Sound Company of the Year
35. Lighting Company of the Year
36. Stage/Equipment Company of the Year
37. Event Photographer of the Year

*** Category introduced/modified in 2009**

NOMINATION SUBMISSION FORMS

Nomination submission forms for Hamilton Music Awards and Hamilton Music Industry Awards are available online at www.hamiltonmusicawards.com or by calling (905) 383-4005.

CONTROL FORMS

Control Forms are available online at www.hamiltonmusicawards.com or by calling (905) 383-4005. A Control Form must be submitted with each batch of submissions. Only one Control Form is required if you are submitting multiple submissions.